

APPENDIX X

EAST AYRSHIRE COUNCIL

**FINANCE AND PROPERTY SUB-COMMITTEE OF THE POLICY AND
RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 4 MARCH 1997 AT 1400 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Jane Darnbrough, Daniel Coffey, David Fulton, Kim Nicoll, Jim Kelly, Tommy Farrell and Eric Jackson.

ATTENDING: David Montgomery, Chief Executive; Gordon Clark, Director of Finance; Barbara Haughan, Director of Support Services, Alex McPhee, Depute Director of Finance; Kate McVey, Head of Legal Services; Robert McLeary, Head of Property Services; Julie Armstrong, Senior Administrative Officer and Alex Hewetson, Administrative Officer.

APOLOGIES: Councillors David Sneller, Drew McIntyre, Douglas Reid and Wilma Doyle.

CHAIR: Councillor Tommy Farrell was appointed to the Chair.

**BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL SERVICES
REVENUE ACCOUNT TO 31 JANUARY 1997 (PERIOD 11)**

1. There was submitted and noted a report dated 28 February 1997 (circulated) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 31 January 1997 (Period 11).

**BUDGETARY CONTROL SUMMARY STATEMENT - HOUSING REVENUE
ACCOUNT TO 31 JANUARY 1997 (PERIOD 11)**

2. There was submitted and noted a report dated 19 February 1997 (circulated) by the Director of Finance on the current budgetary control position of the Housing Revenue Account for the period ended 31 January 1997 (Period 11).

STATISTICAL INFORMATION ON REVENUE COLLECTION

3. There was submitted a report dated 19 February 1997 (circulated) by the Director of Finance showing the billing and collection position of local taxes for the Council as at 31 January 1997 and seeking authorisation for the installation of an electronic payments terminal, initially on a twelve month trial basis, in the Finance Department offices at Greenholm Street, Kilmarnock, which would enable people owing Council Tax, Poll Tax, Rates or other debts to the Council to pay immediately over the phone by Switch, Visa or Mastercard.

It was agreed:-

- (i) to recommend approval for the installation of an electronic payments terminal in the Finance Department offices at Greenholm Street, Kilmarnock, initially on a twelve month trial basis; and

- (ii) to remit to the Director of Finance to submit an evaluation report on the system to the Sub-Committee at the end of the trial period; and
- (iii) otherwise, to note the contents of the report.

NON-DOMESTIC RATES RELIEF

4. There was submitted a report dated 19 February 1997 (circulated) by the Director of Finance on the present policy of the Council with regard to reliefs which are available in respect of Non-Domestic Rates and seeking authorisation to establish a Member/Officer Working Group to review the Council's policy on discretionary relief of Non-Domestic Rates.

It was agreed:-

- (i) to recommend approval of the establishment of a Member/Officer Working Group to review the Council's policy on discretionary relief of Non-Domestic Rates, comprising four Members of the Administration and one Member of the Opposition, names to be submitted to the next full Council meeting; and
- (ii) to remit to the Director of Finance to submit a report on the review to a future meeting of the Sub-Committee.

EXCLUSION OF PRESS AND PUBLIC

5. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, that Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act.

MEASURES TAKEN FOR THE PROTECTION AND SECURITY OF SURPLUS PROPERTY/ARTEFACTS - THE MOUNT HOUSE, KILMARNOCK

6. There was submitted a report dated 25 February 1997 (circulated) by the Director of Support Services on the procedures in place for dealing with the protection of Council-owned surplus property/artefacts, with particular reference to the moveable assets formerly within the Mount House, Kilmarnock.

It was agreed:-

- (i) to note the procedures in place for dealing with the protection of surplus property, with particular reference to the Mount House, Kilmarnock; and
- (ii) to remit to the Director of Finance in conjunction with the Director of Support Services to submit for consideration by the Sub-Committee, a detailed set of procedures for the disposal of moveable assets from Council-owned property.

DISPOSAL OF FORMER CROSSROADS SCHOOLHOUSE, CROSSROADS, BY HURLFORD, KILMARNOCK (Item 8, Page 1431)

7. There was submitted and noted a report dated 14 February 1997 (circulated) by the Director of Support Services on progress to date and the likely timescale for the disposal of the former Crossroads Schoolhouse, Crossroads, Hurlford, Kilmarnock.

RE-ALLOCATION OF LAND AT ST ANDREW'S STREET, KILMARNOCK (Item 2.5, Page 1841)

8. There was submitted a report dated 21 February 1997 (circulated) by the Director of Support Services on a proposal to transfer land at St Andrew's Street, Kilmarnock held on the General Services Account, to the Housing Revenue Account.

It was agreed to approve the re-allocation of the site at St Andrew's Street, Kilmarnock from the General Services Account to the Housing Revenue Account at a cost detailed within the report, which reflected the development value of the site.

RE-ALLOCATION OF EX-STRATHCLYDE REGIONAL COUNCIL HOUSING STOCK (Item 2.5, Page 1841)

9. There was submitted a report dated 7 February 1997 (circulated) by the Director of Support Services on the proposed transfer of ex-Strathclyde Regional Council Housing Stock to the Housing Revenue Account.

It was agreed:-

- (i) to approve the re-allocation of seven ex-Strathclyde Regional Council housing properties, detailed in the Appendix to the report, to the Housing Revenue Account at the cost referred to within the report; and
- (ii) that the Director of Housing in consultation with the Director of Support Services report to a future meeting of the Sub-Committee on the possible rationalisation of the housing stock under all Service Departments for employee use, including tied houses.

The meeting terminated at 1430 hours.